



**Tshwane University
of Technology**
We empower people

TSHWANE UNIVERSITY OF TECHNOLOGY

INVITATION TO TENDER

TR20-2025 – PROVISION OF IT ASSEST MANAGEMENT (ITAM) AT TSHWANE UNIVERSITY OF TECHNOLOGY (TUT)

INVITATION TO PURCHASE TENDER DOCUMENT(S) AND ATTEND AN INFORMATION SESSION

Companies that are accredited to provide TUT with IT Asset Management (ITAM) Technology Solution as a SaaS (i.e. Cloud based ITAM solution) are invited by the Tshwane University of Technology (TUT) to attend a compulsory information session as indicated below.

COMPULSORY INFORMATION SESSION WILL BE HELD AS FOLLOWS:

Date: Thursday, 4 September 2025 , Time: 10:00 – 11:00

Online: MS Team link

All potential tenderers are to register to attend the non-compulsory information session. Send email to ManyuhaLA@tut.ac.za not later than **16:00 on Wednesday, 03 September 2025**. A confirmation email will be sent to tenderers with **MS Team link**.

Details regarding the compulsory information session should be studied in detail. The compulsory information session will commence at the time indicated and an attendance register will be documented through the recording during the compulsory information session.

TENDER CLOSING DATE: Friday , 19 September 2025 at 11:00

Tender documents can be purchased at a non-refundable fee of R 1,000-00 (VAT included). Tender documents will only be available from Monday, 25 August 2025 until Thursday, 04 September 2025 at 12:00. No tender documents will be available after this date.

Payments details:

Bank: Deposits can be made at ABSA Bank

Branch code: 632002

Account number: 0040000003

Reference number: TR20-2025 and Your Company Name.

Note:

- Tender documents shall only be issued once proof of payment is provided.
- Forward proof of payment to Mr. Lufuno Manyuha at manyuhala@tut.ac.za

Technical and specifications related enquiries: Mr Joel Mampa, TUT; at eMail: MampaJN@tut.ac.za

Contact person for documents only:

- Mr. Lufuno Manyuha (TUT Tender Office) at eMail manyuhala@tut.ac.za

Subsequent to the University receiving the bidder's proof of payment, tender documents will be forwarded to the email address from where the the proof of payment was received from.

NB: Shortlisted prospective Bidders will be subjected to a vetting process.



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NO LATE DOCUMENTS WILL BE ACCEPTED.

Tshwane University of Technology (TUT) reserves the right not to accept the lowest tender or any tender in part or in whole. TUT reserves the right to award this tender to an empowerment company or may award this tender on condition that a joint venture with an empowerment company is formed. This will be added to the criteria when evaluating the tenders. TUT reserves the right to award this tender as a whole or in part without furnishing reasons.