



VACANCY BULLETIN

**Tshwane University
of Technology**

We empower people

**INTERNAL/EXTERNAL ADVERT
GYM ASSISTANT
SPORT AND RECREATION
GA-RANKUWA CAMPUS
Ref : 26/Q06b**

The Directorate of Sport and Recreation seeks to appoint a Gym Assistant at Ga-Rankuwa Campus. The position is for the period from 1 March 2026 until 30 November 2026.

INSTRUCTIONS: Applicants are required to submit together with the CVs, a standardized application form available from the university intranet as well as recently certified copies of qualifications and Identity Document. Failure to comply with this instruction will disqualify the candidate.

Critical Performance Areas

- Assisting gym members with proper equipment usage and safety protocols.
- Ensuring weights are racked, benches are in place, and the gym floor is tidy.
- Enforcing gym rules and guiding members on policies and procedures.
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- Ensuring that the gym equipment is maintained and the facility is safe.
- Regularly checking emergency exits, fire equipment, and ensuring the environment is safe.
- Able to work after hours.
- Able to assist in other sports events.

Minimum Requirements

- Strong interest in and passion for sports and recreation.
- Excellent communication and interpersonal skills.
- Ability to work effectively both independently and as part of a team.
- Basic knowledge of sports and recreation programs and activities.
- Proficiency in Microsoft Office applications.
- Ability to multitask and prioritize tasks efficiently.
- Willingness to learn and take on new challenges.
- Previous experience working or volunteering in a sports or recreation setting will be an added advantage.

- Safeguarding Certificate – added advantage.
- C1 drivers license – added advantage.

1. Academic qualifications

- Matric Certificate.

2. Experience and skills

- Good communication skills
- Computer literacy
- Good report writing skills

Candidates may be subjected to appropriate psychometric testing and other selection instruments.

Send your CV : matenchime@tut.ac.za

CANDIDATES ARE ADVISED TO ENSURE THAT THEY ATTACH THE APPLICATION FORM TOGETHER WITH THE CV. THE APPLICATION FORM IS AVAILABLE ON THE INTRANET.

Closing Date: 13 February 2026 – Enquiries to Mr ME Matenchi, Tel: 012 382 0889. **NB.:** If we have not responded within a month from the closing date, you should regard your application as unsuccessful. Correspondence will only be entered into with short-listed candidates. **The University reserves the right not to make an appointment.** It is the intention of the University to promote representativity in respect of race, gender and disability through the filling of this post.

Women and People with disabilities are encouraged to apply.